

## CASA Monthly Report

CASA Name \_\_\_\_\_ Month of \_\_\_\_\_ Date \_\_\_\_\_

Case Name \_\_\_\_\_

**Total hours this month:** \_\_\_\_\_ **Total mileage this month:** \_\_\_\_\_

Include ALL case time: phone calls, visits, letters, court time, report prep time, monthly meetings, travel time, conferences w/CASA staff or other CASA's, etc.

**Total number of contacts this month:** \_\_\_\_\_

**Attach contact list.**

	VISIT	PHONE	OTHER
<b>Child/ren</b>			
Foster Care Worker			
Parents			
Other: Specify			

	VISIT	PHONE	OTHER
Teachers			
Therapist			
CASA Supervisor			
Foster Parents			

PROGRESS:

PROBLEMS:

ISSUES: Things that have arisen that should be addressed by CASA group.

**Next Court Date:** \_\_\_\_\_

**Court Report Due:** \_\_\_\_\_

### CASA Expectations

**Monthly reports submitted at/by monthly meeting. Monthly meetings on the 4<sup>th</sup> Thursday of the month. Court reports due 14 days prior to the court date.**