

**CONFLICT OF INTEREST STATEMENT**  
**CASS COUNTY CASA**  
**April 15, 2009**

All directors and officers have two primary duties: (1) the duty to care - to attend, participate in decisions, and be reasonably informed on matters relating to board decisions; and (2) the duty of loyalty - to exercise their powers in the interest of Cass County CASA, rather than in their own or anyone else's interest. This duty requires that directors and officer give diligent attention to participating, keeping informed, and exercising independent judgment on decisions that come before the Cass County CASA Board of Directors.

The duty of loyalty means that directors and officers not have another loyalty or interest that puts into question their loyalty as a trustee to Cass County CASA; in other words, that directors and officers avoid any conflict of interest.

Therefore, a director or officer of Cass County CASA who is directly or indirectly a party to a material contract or transaction with Cass County CASA, shall disclose in writing to CASA, or request to have entered in the minutes of the meeting of the Board, the nature and extent of the interest. This disclosure of interest shall occur at the first meeting where the contract or transaction is discussed. In the event that an interest in a contract or transaction by a director or officer occurs after the item is first introduced, the director or officer shall disclose the interest at the next meeting

The director or officer who makes the disclosure of interest in an item of business shall not take part in any discussion, debate or vote on the item of business. The director or officer, on a motion by the Board, shall leave the meeting until the item of business is completed.

When there is doubt about whether a conflict of interest exists, the question shall be resolved by a vote of the Executive Committee, excluding the person(s) who may have the potential conflict.

A director or officer who fails to disclose an interest in an item of CASA business may be dismissed from the Board. The Executive Committee will review the issue and make a recommendation to the board regarding dismissal.

All of Cass County CASA's directors and officers will be required to review and sign this full disclosure and conflict of interest statement. All new board members will be asked to review and sign this statement as part of the new board member orientation.

(Over)

# CERTIFICATION

I, \_\_\_\_\_, a director or officer of Cass County CASA, declare that I have read this full disclosure and conflict of interest statement and understand and agree to abide by its requirements.

Check applicable box:

I have no known past, present, or future conflicts of interest that must be disclosed.

I wish to disclose the following matter(s) that may be conflicts of interest:

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Signature

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Date

*Approved by the Cass County CASA Board of Directors 4/29/09.*